



<b>(H) Standing Instructions</b>				
1.	I/We authorise you to receive credits automatically into my / our account			<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	Account to be operated through Power of Attorney (POA)			<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	SMS alert facility : [Mandatory if you are giving Power of Attorney (POA). Ensure that the mobile number is provided in the KYC Application Form]			
	<b>Sr. No.</b>	<b>Holder</b>	<b>Yes</b>	<b>No</b>
	1.	Sole / First Holder	<input type="checkbox"/>	<input type="checkbox"/>
	2.	Second Holder	<input type="checkbox"/>	<input type="checkbox"/>
	3.	Third Holder	<input type="checkbox"/>	<input type="checkbox"/>
4.	Mode of receiving Statement of Account (Tick any one)	<input type="checkbox"/> Physical Form		
		<input type="checkbox"/> Electronic Form [Read Note 4 and ensure that email ID is provided in KYC Application Form]		

<b>(I) Guardian Details (Where sole holder is a minor) :</b>										
[For account of a minor, two KYC Application Form must be filled i.e. one for the guardian and another for the minor (to be signed by guardian)]										
Guardian Name										
PAN										
Relationship of guardian with minor										

<b>(J) Nomination Option</b>										
<input type="checkbox"/> I/We wish to make a nomination. <b>[As per details below]</b>					<input type="checkbox"/> I/We do not wish to make a nomination. <b>[Strike off the nomination details below]</b>					
<b>Nomination Details</b>										
I/We wish to make a nomination and do hereby nominate the following person in whom all rights and / or amount payable in respect of securities held in the Depository by me / us in the said beneficiary owner account shall vest in the event of my / our death.										
1.	Name of the Nominee (Mr. / Ms.)									
2.	Relationship with the Applicant (if any)									
3.	Address of Nominee									
			City / Town / Village							
4.	Contact Details of Nominee		State			Country				
			Tel. (Off)			Tel. (Resi)				
			Fax No.			Mobile No.				
			Email ID							

<b>5. Nominee Identification details (please tick any one from (b) to (f) and provide details of the same)</b>										
<b>(a)</b>	<input type="checkbox"/>	<b>(i)</b>	Photograph				Signature			
			<div style="border: 1px solid black; padding: 5px; width: 100%;">           Photograph of nominee             (Signature of nominee across the photograph)         </div>				<div style="border: 1px solid black; padding: 5px; width: 100%;">           x         </div>			

<b>(b)</b>	<input type="checkbox"/>	PAN of nominee								
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**Notes :**

1. All communications shall be sent at the address of the Sole/First holder only.
2. Thumb impressions and signatures other than English or Hindi or any of the other language not contained in the 8th Schedule of the constitution of India must be attested by a Magistrate or a Notary Public or a Special Executive Magistrate.
3. Instructions related to nomination are as below :
  - I. The nomination can be made only by individuals holding beneficiary owner account on their own behalf singly or jointly. Non-Individuals including society, trust, body corporate, partnership firm, karta of Hindi Undivided Family, holder of power of attorney cannot nominate. If the account is held jointly all joint holders will sign the nomination form
  - II. A minor can be nominated. In that event the name, address of the guardian of the minor nominee shall be provided by the beneficial owner.
  - III. The Nominee shall not be a trust, society, body corporate, partnership firm, karta of Hindu Undivided Family or a power of Attorney holder. A non-resident Indian can be a Nominee subject to the exchange control in force, from time to time.
  - IV. Nomination in respect of the beneficiary owner account stands rescinded upon closure of the beneficiary owner account. Similarly, the nomination in respect of the securities shall stand terminated upon transfer of the securities.
  - V. Transfer of securities in favour of a Nominee shall be valid discharge by the depository and the Participant against the legal heir.
  - VI. The cancellation of nomination can be made by individuals only holding beneficiary owner accounts on their own behalf singly or jointly by the same persons who made the original nomination. Non-individuals including society, trust, body corporate, partnership firm, karta of Hindu Undivided Family, holder of power of attorney cannot cancel the nomination. If the beneficiary owner account is held jointly, all joint holders will sign the cancellation form.
  - VII. On cancellation of the nomination, the nomination shall stand rescinded and the depository shall not be under any obligation to transfer the securities in favour of the Nominee.
4. For receiving Statement securities in favour in electronic form :
  - I. Client must ensure the confidentiality of the password of the email account.
  - II. Client must promptly inform the Participant if the email address has changed.
  - III. Client may opt to terminate this facility by giving 10 days notice. Similarly, participant may also terminate this facility by giving 10 days prior notice.

Schedule A of Depository Service Charges for Beneficiary Account		
	Scheme A	Scheme B
Account Opening Charges	Nil	Nil
Annual Maintenance Charges (Payable Upfront Quarterly)	1000/-	Nil
Transaction Charges (On Sale / Out Going Only)	0.02% Per Debit Instruction (Subject to a minimum of Rs. 20/-)	Nil
Demat Request (Per Certificate)	Rs. 3/-	
Repurchase / Remat Request (Per Certificate)	<ul style="list-style-type: none"> <li>• Fee of Rs. 15/- for every hundred securities of part thereof :</li> <li style="text-align: center;">OR</li> <li>• Flat Fee of Rs. 15/- per certificate: whichever is higher</li> </ul>	
Demat / Remat / Repurchase Mailing (Per Request)	Rs. 30/-	
Pledge Creation / Closure (Per Request)	Rs. 50/-	

**SCHEMES DETAILS AS UNDER :-**

- I SCHEME "A" IS APPLICABLE TO "NON ORTEM TRADING CLIENTS" AND "OFF MARKET TRANSACTION"
- II SCHEME "B" IS ONLY APPLICABLE TO "ORTEM TRADING CLIENTS"
  1. The above rate chart schedule is effective w.e.f. 01.04.2013.
  2. The rates are subject to revision of charges of NSDL
  3. Same day instruction at Clients risk at a payment of Rs. 50/- per instruction upfront.
  4. Interest will be charged @ 2% per month on delayed payment.
  5. Cheque Dishonour Rs. 50/- per instance.
  6. View online statement of Holding / Transaction at our site at [www.ortemsecurities.com](http://www.ortemsecurities.com)
  7. Delivery instruction slips will be accepted upto 5.00 P.M. on weekdays and upto 2.00 P.M. on Saturdays and other holidays. Same day instructions upto 4.00 P.M. on weekdays & 1.00 P.M. Saturdays and other holidays.
  8. NOTE : PLEASE NOTE THAT SHARES TO BE SUBMITTED FOR DEMATERIALISATION WILL NOT BE ACCEPTED ON SATURDAYS



Signed & delivered by Client (all holders)

**[For Participants who are using existing stationery of Account Opening Form)  
Acknowledgement**

**Annexure B**

To  
**ORTEM SECURITIES LIMITED**

Depository Participant : National Securities Depository Limited  
59, Bentick Street, 1st Floor, Kolkata - 700 069

Date									
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I / We intend to Receive Rights & Obligation Documents in Physical / Electronic Form  
With reference to my / our application for opening a depository account, I / we acknowledge the receipt of copy of the document. "Rights and Obligations of the Beneficial Owner and Depository Participant."

	Name	Signature (s) of Account Holder (s)
Sole / First Holder		
Second Holder		
Third Holder		